

S4700 User Rules of Operation

1. Use of SEM is limited to **approved** users who have completed the training requirements, <http://amcl.mst.edu/>.
2. Before use of SEM make an on-line reservation. Use the group name AMCL, user name “general” and password is “general”. If you need a log in to make a reservation please send an e-mail to cvierret@mst.edu to obtain a user name.
<http://faces.ccrcc.uga.edu/>
3. Fill out the user form with advisor signature for each time SEM is operated, http://amcl.mst.edu/documents/Faculty_Authorization_form2011.pdf
4. Log SEM usage in the S4700 log book.
5. Hours of SEM use, start with the pump down of sample in the SEM specimen chamber, and end when the SEM is back at vacuum after sample removal.
6. Follow all operation procedures for SEM and EDS systems as **written**.
7. Report all SEM issues or concerns to Clarissa Wisner at, 341-4393 or cvierret@mst.edu, office B20 in McNutt Hall.
8. Failure to follow the rules can result in the suspension of approved user status.